

Research Project

(COLLEGE PORTFOLIO)

I. Personal Profile **Due** _____

- A. Summary of activities
- B. Course record
- C. Three evaluations (one self; one peer; one teacher)
- D. Personal essay and questions

II. Career Profile **Due** _____

- A. Profile outlines of three careers
- B. Places of employment
- C. comparison and evaluation of your three careers

III. College Profile **Due** _____

- A. Profile outlines of ten of ten colleges or post high school institutions that offer programs in the area of your career choice
 - 1. two community colleges;
 - 2. three state colleges;
 - 3. five colleges in various parts of the country.
 - 4. three vocational institutes
- B. List names and addresses of five private scholarship foundations offering scholarships for which you may be eligible DO NOT list those that are administered by the colleges. Look for independent sources.
- C. Letters of inquiry (business letter form) to:
 - 1. a college or institution
 - 2. a scholarship foundation

Career Profiles

(Research Three Careers)

CAREER # _____

1. Duties And Responsibilities:

2. Qualifications:

A) Education B) Training C) Testing D) Personal

3. Salary Scale:

minimum _____ maximum _____

4. Working Hours:

5. Working Conditions:

A) Advantages B) Disadvantages

6. Opportunity for Advancement:

7. Professional Organizations or Union:

8. List several places where you may find employment in this field

Personal Essay

1. Write an autobiographical sketch (about 350 words) emphasizing the experiences you have had that influenced your decision in setting your career goal.

2. Select three of the following questions and write a paragraph answering each one (50-75 words each).
 - A. Why are you proud of yourself?
 - B. Discuss a book you have read within the past year that has been especially meaningful to you. Explain why.
 - C. What special opportunity have you taken advantage of within the past two years? Explain the outcome.
 - D. What is your most meaningful academic subject? Explain why.
 - E. Of your list of activities, which one is the most meaningful to you? Why?
 - F. In what area do you feel you have grown the most during your high school years? (This can relate to a school subject, personal growth, a skill you have learned, etc.)
 - G. Write a character sketch of yourself.
 - H. What do you expect to gain from attending college?

College Profiles

Research the following information for each of ten colleges or post high school institutions: (4 colleges in your state; 4 colleges in various locations throughout the country; 2 foreign locations)

1. Name of school
2. Setting (urban, rural, residential, commuter)
3. Type of school (2 year, 4 year, public, private, sectarian, business, voc-tech., liberal arts, performing arts, arts & sciences, medical, military)
4. Student undergrad enrollment
_____ % Male; _____ % Female; _____% Minority
5. Degrees offered (certificate, associate, bachelor, specify other)
6. Major programs offered (related to your career choice)
7. Admissions requirements (course credits, tests & score range, application deadline, interview, recommendation, portfolio, audition)
8. Minority programs offered
9. Extra curricular activities (student government, sports, drama, orchestra choir, fraternities & sororities, publications, debating, etc.)
10. Types of financial aid offered
11. Admissions Officer (name, address & phone number)

List names and addresses of five sources of scholarships for which you may be eligible. (do not list those already listed above in # 10.)

Compose two business letters

#1 - to a college asking for information and an application

#2 - to a scholarship foundation asking for information and an application